



**MINUTES FOR THE GENERAL MEETING OF PARENTS AND CITIZENS ASSOCIATION
OF BULIMBA STATE SCHOOL 7.30AM TUESDAY 17TH OCTOBER 2023**

Present Bonny-Lee Adamczyk, Rosie Callinan, Sally Roebuck, Peta See, Sarah Spencer, Michelle Neville, Jasmine Reynolds, Sarah Grantley, Nicole King, Sue Filips, Krystal Lewis, Monique Turnbull, Janelle Lynch, Aniek Janssen, Rachel Gil. VIA ZOOM: Sacha Guse

Apologies: Kristy Hammond, Naomi Armitage, Kristine Walker.

ITEM 1 Introduction, Apologies and Welcome

Meeting was opened at 7.32am by the chair.

ITEM 2 Confirmation of the Minutes of the Previous General Meeting

Minutes of the previous meeting were circulated prior to the meeting.

Motion to accept the minutes of the previous meeting.

Proposed: Jasmine Reunolds

Seconded: Sally Roebuck

MOTION WAS CARRIED

ITEM 3 Business Arising from the minutes of the previous General Meeting

NIL

ITEM 4 Correspondence Report

Flying Minutes for motion related to Lunch en Blanc
Promotional material for Christmas Markets
91 Lytton Rd Balmoral submission from P&C president regarding DA
New Chaplain – Debbie Poliquin until Wellness Officer.

Motion to accept the correspondence report

Proposed: Jasmine Reynolds **Seconded:** Sally Roebuck

MOTION WAS CARRIED

ITEM 5 Business Arising from the Correspondence

Ratification of flying minutes

Motion to accept the flying minutes

Proposed: Jasmine Reynolds **Seconded:** Sally Roebuck

MOTION WAS CARRIED

ITEM 6 **Table Executive Committee's Decisions**

Lunch en Blanc
Sausage sizzle
Defib Battery replacement
Change of Auditor - in Treasurer's report

Motion to accept the Executive Committee's Decisions

Proposed: Jasmine Reynolds **Proposed:** Sally Roebuck

MOTION WAS CARRIED

ITEM 7 **Treasurer's Report and Financial Statement, and any business arising from the Treasurer's report and financial statement**

2024 Draft Budget

Colour Run Budget distributed – Currently sitting at \$7k

Change of Auditor – Quote received from Michele Lark Accounting ex-CMS auditor - \$2,600 compared to CMS between \$3k-\$5k. Will require 7 days notification for a Special Meeting to change Auditors. Question asked about qualifications. Finance officer explained quality of work that has been done by Michele Lark for the P&C in the past.

Questions asked about qualifications, documentation and insurances. This has been checked and approved by Treasurer and Finance Officer.

Swapping auditor will not effect CMS services as the P&C does not engage CMS for anything other than the Audit.

Action to call Special General Meeting in 7 days via Zoom.

The Treasurer outlined the proposed Budget without Fundraising profits.

Note: Forecast budget has been proposed without settlement of wage case (federal). OSHC is under state award not federal. Will not know the full impact.

Motion to accept the Budget 2024

Proposed: Bonny-Lee Adamczyk

Seconded: Michelle Neville

MOTION WAS CARRIED

Motion to accept the Treasurer's report

Proposed: Bonny-Lee Adamczyk

Proposed: Sarah Grantley

MOTION WAS CARRIED

ITEM 8 **Business Unit reports and financial statements and any business arising from the business unit reports and financial statements**

Report tabled by Operations Manager

Big thanks, farewells and acknowledgement to the two staff members leaving.

Smartbites volunteer roster. If your class doesn't supply any volunteers in their allocated week that class will have another turn at volunteering for Smart Bites for the year.

Motion to accept the Business Unit Report

Proposed: Bonny-Lee Adamczyk

Seconded: Jasmine Reynolds

MOTION WAS CARRIED

ITEM 9**Sub Committee Reports****Swim Club** – Continuing at Morningside State School

Have asked for access to a fridge – everything has to be brought to the site each week. The principal has allowed the service of alcohol at the Bulimba State school site of Swim Clubs. The lease agreement will need to be updated to allow the sale and consumption of alcohol on site. A booklet will need to be completed by the P&C Exec. Need to send an email proposal reflecting the working in the booklet and sent to the principal. Approval is given. A new event book is produced with a new lease agreement included the correspondence related to this matter. It will be raised at a P&C meeting and minuted that it has been discussed and any concerns addressed.

Motion – Service of Alcohol at swim club – after submission of proposal.

Motion to approve the subcommittee reports

Proposed: Sarah Spencer

Seconded: Bonny-Lee Adamczyk

MOTION WAS CARRIED

ITEM 10**Other Working Groups**

Year 6 Graduation celebrations planning underway.

Will be at the Rugby club, no sibling preferred. \$25 per ticket. Brett Day has been contributing to the discussion and has a wealth of experience with the graduation.

Graduation Budget discussed – DJ price was prohibitively high. The Rugby club sound system will be made available which could cut costs considerably. Question regarding invoices. Send the invoiced to the P&C to be paid. The ticket link will be sent out to the year level to be paid into the P&C account. The P&C will give \$500 towards the graduation event. The P&C exec can help with purchasing the smaller goods.

Motion to accept the Graduation Budget

Proposed: Sally Roebuck

Seconded: Peta See

MOTION WAS CARRIED

ITEM 11**Principal's Report**

Tabled by the Principal

Pool upgrade update. Significant issue regarding the light poles which had been sitting in wet sand for many year. They have deteriorated beyond repair and will need to be replaced. As it is electricals it poses a danger. Updates will be given.

Thank you from school to P&C.

Middle oval trees and removal and how it impacts shade once trees are gone. All members in agreement about the removal is not optional and integrally is required.

Motion to accept the Principal's Report

Proposed: Jasmine Reynolds

Seconded: Bonny-Lee Adamczyk

MOTION WAS CARRIED

ITEM 12**President's Report**

All points covered.

ITEM 13 **Motions on Notice**

NIL

ITEM 14 **General Business**

Rock Band – Fund raising

Would like to hold a free dress day

Can Rock Band have a working group for next year focused on raising funds for the Band.

Asking for donations from the community of good quality instruments to be put in the newsletter.

Question related to appetite to hold a Jazz night to raise fund perhaps next year?

Principal will write to Balmoral High to have a more streamlined focus between the two school – with view to forming a Junior Band? Years 5,6,7,8.

ITEM 15 **APPLICATIONS FOR MEMBERSHIP**

Chrissy Feld

Rachel Gil

Motion to accept the applications for membership

Proposed: Peta See

Seconded: Sarah Grantley

MOTION WAS CARRIED

ITEM 16 **Next Meeting**

Meeting Closed at 8:49AM

6PM 21ST NOVEMBER 2023