



**MINUTES FOR THE GENERAL MEETING OF PARENTS AND CITIZENS ASSOCIATION
OF BULIMBA STATE SCHOOL TUESDAY 21st May 7:30am
MICHAEL ZEUSCHNER HALL**

ITEM 1 Introduction, Apologies and Welcome

The President opened the meeting at 7.33am

Apologies Sarah Grantley, Janelle Lynch, Sacha Guse and Rosie Callinan

Present: Bonny-Lee Adamczyk, Jasmine Reynolds, Michelle Neville, Taria-Jane Somers, Sue Filips, Sally Roebuck, Kristal Lewis, Ross Jackson, Ka Wai Chong, , Rachel Gill, Nicole King, Monique Turnbull, Gabrielle Kelleher

ITEM 2 Confirmation of the Minutes of the Previous General Meeting

The Minutes of the previous meeting were circulated prior to the meeting

Motion to accept the minutes of the previous meeting as true and accurate

Proposed: Sally Roebuck **Seconded:** Bonny-Lee Adamczyk

MOTION WAS CARRIED

ITEM 3 Business Arising from the minutes of the previous General Meeting

none

ITEM 4 Correspondence Report

Mother's day- promotional and from Local Business owned by parents. set up including float, tables. class rosters and volunteer's roster.

Trivia night organisation

Pay adjustments and backpay

Mother's Day pop up stall at the Chaplaincy High Tea.

ITEM 5 Business Arising from the Correspondence

The P&C had approval to hold a pop up Mother's day stall at the Chaplaincy High tea. As a Goodwill gesture to the Chaplaincy fundraiser a 25% of sales on the morning which totals \$52 to be donated. Total sales for the day were \$208.

Motion to donate \$52 to the Chaplaincy fundraiser.

proposed: Ross Jackson **Seconded:** Jasmine Reynolds

MOTION WAS CARRIED

ITEM 6 Table Executive Committee's Decisions



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TREASURERS REPORT Apr2024

Executive Summary

- April resulted in an operating profit of \$29,154 (budgeted profit of \$7,630).
- The P&C budget is based on Oshc, Smartbites and Swim Club operating units producing an operating profit overall of \$29,638. This does not include any fundraising income/expenditure or contributions to the school.
- The P&C policy has been to hold 3 months working capital for the payment of wages/super/PAYG (currently \$90,000/month) on top of payroll liabilities being annual/long service leave and other accrued expenses. The Executive position is to increase this to closer to 6 months and currently hold over 4 months working capital.
- The Executive invested surplus funds of \$150,000 using the Australian Money Market portal on 1st May 2024 into Judo Bank @ 5.1% maturing 4/11/2024.
- A review of the P&C Qld State Award wage case was handed down by QIRC with wages to be backdated to 1 September 2023. The P&C had been adequately accruing for additional wage costs and backpays with wages and superannuation under budgeted levels in all business units.

Balance Sheet

Assets		
Current Assets		
Cash On Hand	\$405,015.83	
Accrued Income	\$52,500.00	
Inventory	\$4,817.60	
P&C Assets - White Goods	\$10,146.17	
P&C Asset - Airconditioner Units	\$6,210.75	
P&C Assets - Other	\$2,890.41	
Total Current Assets		\$481,430.76
Other Assets		
Prepayments	\$11,289.45	
Total Other Assets		\$11,289.45
Total Assets		\$492,720.21
Liabilities		
Current Liabilities		
Accounts Payable	\$1,394.93	
Undeclared Income	\$4.00	
GST Liabilities	-\$1,241.86	
Payroll Liabilities	\$37,489.33	
Accrued Expenses	\$24,353.79	
Total Current Liabilities		\$112,200.19
Total Liabilities		\$112,200.19
Net Assets		\$380,490.02
Equity		
Retained Earnings	\$314,116.28	
Current Year Earnings	\$46,761.24	
Historical Reversing	-\$386.50	
Total Equity		\$380,490.02



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Profit and Loss

	April			YTD		
	Actual	Budget	Variance \$	Actual	Budget	Variance \$
Income						
Fundraising Income	23,295	300	22,995	27,479	1,200	26,279
General Income	35	0	35	109	0	109
Smartbites Income	9,014	11,750	-2,736	51,422	56,500	-5,078
OSHC Income	101,144	109,049	-7,905	380,425	387,899	-7,474
Swim Club	137	0	137	14,198	16,500	-2,302
Total Income	133,625	121,099	12,526	473,633	462,098	11,534
Cost of Sales						
Fundraising	3,095	235	2,860	5,660	940	4,720
Smart Bites	3,763	8,730	-2,967	29,447	33,420	-3,973
Total Cost of Sales	8,858	8,965	-107	35,108	34,360	748
Gross Profit	124,766	112,134	12,632	438,525	427,739	10,787
Expenses						
General Expenses	2,352	4,875	-2,523	15,970	19,000	-3,030
Employment Expenses	83,897	91,239	-7,342	340,698	355,613	-14,915
Smartbites Operating Expenses	91	500	-409	351	2,000	-1,649
OSHC Operating Expenses	9,259	7,870	1,389	24,895	28,980	-4,089
Swim Club	14	20	-6	8,334	13,480	-5,146
Total Expenses	95,612	104,504	-8,892	388,244	419,073	-30,829
Operating Profit	29,154	7,630	21,524	50,282	8,666	41,616
Other Income						
Contribution from OSHC	6,300	6,300	0	25,610	25,610	0
Total Other Income	6,300	6,300	0	25,610	25,610	0
Other Expenses						
Contribution to SB	6,300	6,300	0	25,610	25,610	0
Contribution to School/P&C				3,520	0	3,520
Total Other Expenses	6,300	6,300	0	29,130	25,610	3,520
Net Profit	29,154	7,630	21,524	46,762	8,666	38,096

- Oshc recorded a net profit of \$14,198 for April with Oshc income \$101,144 and Oshc expenses and wages well under budget.



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Account Name	Selected Period	Year To Date
OSHC		OSHC
Income		
Fees Received	\$54,430.87	\$196,776.99
Inclusion Support	\$6,325.00	\$24,552.50
OCS - Child Care Subsidy	\$40,388.16	\$157,095.77
Total Income	\$101,144.03	\$380,425.26
Expense		
IT Consultancy	\$0.00	\$175.80
IT - Payroll System (Tanda)	\$195.87	\$780.87
Repairs & Maintenance	\$0.00	\$592.78
Office Supplies	\$320.86	\$456.89
Telephone & Data	\$164.61	\$658.44
First Aid	\$0.00	\$115.39
Professional Cleaning	\$0.00	\$363.64
Subscriptions	\$362.27	\$711.55
Insurance - P&C Oid	\$41.25	\$152.26
Uniform Allowance	\$107.44	\$443.96
Staff Uniforms	\$0.00	\$460.22
Staff Mandatory Training/Meetings	\$0.00	\$499.53
Professional Development	\$120.00	\$4,020.16
Annual leave expense	\$4,032.50	\$15,740.14
Personal Leave Expense	\$2,018.05	\$4,110.14
Long Service Leave expense	-\$858.00	\$8,623.00
Toll Expense	\$58.00	-\$414.00
Broken Shift Allowance	\$571.49	\$3,985.79
Wages & Salaries - OSHC	\$65,371.45	\$223,363.17
Backpay for Award Increase to 1.9.23	-\$9,836.15	-\$838.15
Employee Superannuation	\$8,295.11	\$30,713.17
Worker Cover Premium & Claims	\$453.45	\$1,813.80
Art & Craft General	\$0.00	\$105.70
XAP Monthly Subscription	\$226.56	\$905.44
Vac Care Excursion Costs	\$1,238.84	\$1,238.84
Vac Care Inclusion Costs	\$3,781.98	\$7,751.44
Program Costs	\$432.05	\$1,928.56
OSHC Operational Equip	\$959.94	\$1,938.21
Inclusion Support Items	\$0.00	\$186.20
Books, Games, Toys, Sports Eq	\$0.00	\$42.73
OSHC Community Engage Event	\$0.00	\$106.90
School Facility Hire	\$2,650.00	\$10,600.00
Licence Requirement Costs	\$0.00	\$85.81
Total Expense	\$80,645.17	\$321,439.24
Other Expense		
Contribution to SB	\$6,300.00	\$25,610.00
Total Other Expense	\$6,300.00	\$25,610.00
Net Profit/(Loss)	\$14,198.86	\$33,376.02





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- Smartbites broke even in April in what was expected to be a quieter month with Easter holidays and a public holiday.

Account Name	Selected Period	Year To Date
Smartbites	Smartbites	
Income		
Register Sales	\$484.18	\$3,096.58
QKR Online	\$8,529.40	\$46,411.30
Total Income	\$9,013.58	\$49,507.88
Cost Of Sales		
Food & Groceries	\$5,750.37	\$28,672.86
Paper Goods	\$12.44	\$695.76
Inventory adjustment	\$0.00	-\$583.80
Total Cost Of Sales	\$5,762.81	\$28,784.82
Expense		
Office Supplies	\$0.00	\$161.53
Uniform Allowance	\$8.79	\$36.99
Staff Mandatory Training/Meetings	\$0.00	\$120.00
Annual leave expense	\$247.00	\$1,387.60
Personal Leave Expense	\$198.00	\$792.00
Long Service Leave expense	\$124.00	\$180.00
Wages & Salaries - Smartbites	\$8,788.33	\$50,561.37
Backpay for Award Increase to 1.9.23	-\$1,308.06	-\$308.06
Employee Superannuation	\$1,069.90	\$3,907.00
Worker Cover Premium & Claims	\$53.35	\$213.40
Kitchen resources < \$500	\$90.90	\$351.33
Total Expense	\$9,272.21	\$37,403.16
Other Income		
Contribution from OS-IC	\$6,300.00	\$25,610.00
Total Other Income	\$6,300.00	\$25,610.00
Net Profit/(Loss)	\$278.56	\$8,929.90

Swim Club

- Swim club net profit for April was \$91 bringing total net profit for the 23/24 season to \$11,808.
- Swim Club net profit 2023 season \$5,991
- Swim Club net profit 2024 season \$5,817





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Account Name	Selected Period	Year To Date
Swim Club	Swim Club	
Income		
Swim Club Income	\$0.00	\$6,364.92
Swim Club Canteen Sales	\$136.94	\$7,833.45
Total Income	\$136.94	\$14,198.37
Expense		
Insurance - P&C Q/d	\$31.25	\$47.58
Swim Club Food & Groceries	\$0.00	\$3,812.84
Trophies & Prizes	\$0.00	\$1,038.00
Swim Club Equip < \$500	\$0.00	\$57.28
Swim Club Internet/Software	\$14.00	\$28.00
Lifeguard services	\$0.00	\$1,397.50
Lease fee to MSS	\$0.00	\$1,500.00
Cross Service charge to SB	\$0.00	\$500.00
Total Expense	\$45.25	\$8,381.20
Net Profit/(Loss)	\$91.69	\$5,817.17

Events, Grants & Fundraising

- Events Schedule – the P&C event schedule was confirmed at the February meeting with an even split of residual general expenses to be spread over major events being Swimathon / Colour Run & Trivia Night with the objective being to contribute remaining fundraising profits to the school.
- The Gambling Grant super round of up to \$100,000 is due in April and thanks to Mel Phillips for a \$77,556 submission towards convertible laptops, Stem tables, storage trolleys, flexible seating, lego and shadehouse.
- Brisbane Airport Community Giving Fund – a submission towards a yarning circle was submitted up to \$5,000.
- Community Road Safety Grants – we have successfully received this in prior years and will proceed with this in September for cycle sessions for grades 4 and 5 students.
- Identified a need for sports marquee replacement raised by aprents at the recent cross country carnival which we can apply for through Cancer Council grant in Q3.
- Mothers day net profits were approx. \$5,000 and thanks to all involved.
- Trivia Night – limited tickets still available.
- Support – we are looking for help with art show/auction, fathers day etc – please contact Executive.



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Motions

Nil

Jasmine Reynolds
Treasurer
21 May 2024



Noted that Art show and Colour Run will be in Term 3 and Swimathon will be in Term 4.

Motion to approve the Treasurer's Report

Proposed: Ross Jackson **Seconded:** Taria Somers

MOTION WAS CARRIED

ITEM 8 Business Unit reports and financial statements and any business arising from the business unit reports and financial statements



Bulimba State School P&C

Services Manager's Report – April/May2024

Where motions are required – see underlines and italics.

Financial Report - OSHC and Smart Bites

Please see results in Treasurer's report for Profit and Loss.

Attendances in April were slightly lower than assumed averages with income lower than budget expectations. Expenses were, as always, tightly managed, and a healthy profit was reported for OSHC. YTD profit figures are up on budgeted expectations.

Smart Bites income was lower than budgeted expectations due to the holiday period and a slow start to sales for the term. Smart Bites YTD profit is also up on budgeted expectations.

OSHC Report

OSHC Fee Comparison and Fee Change Proposal

As part of our annual id-year budget review process, and in support of consistently improving quality practices and programs for our OSHC community, we are proposing the following fee increase to come into effect July 1, 2024. Please note that the previous fee increase was September 1, 2023.

This increase considers a further increase in wages which is due to take effect in September, with the annual CPI increase to the award, as well as expected increases to the Child Care Subsidy income brackets and general CPI/inflation which is affecting profit margins. As can be seen in the attached fee comparison spreadsheet, the proposed fees remain lower than the average fee across nearly all session types for other

Attached is a fee comparison spreadsheet outlining the fees of other P&C run services on the south side of Brisbane, along with relative information for comparison understanding. The proposed increases will bring our fees in line with the average fees charged by other like for like services.

Current Fees		
Session Type	Standard Fee	Casual Fee
Before School Care	\$22.00	\$25.50
After School Care	\$28.00	\$31.50
Vacation Care and Pupil Free Days	\$62.50	\$72.50
Proposed Increased Fees (for 1 July start date)		
Session Type	Standard Fee	Casual Fee
Before School Care	\$23.50	\$27.00
After School Care	\$30.00	\$33.50
Vacation Care and Pupil Free Days	\$65.00	\$75.00

We are excited to continue to offer high quality additional programs at no additional cost to families, as well as continuing to offer a high-quality food service and ensure consistent staffing for quality care. We are always striving

to improve the service for children and families to ensure we are meeting the ever-changing needs of our school community.

[Motion: to approve the proposed fee increase for OSHC fees, effective July 1, 2024](#)

Staffing Update

I am very happy to announce that I am expecting my second child, a little girl, due in November. Planning is already underway with the P&C Executive for my parental leave cover, and these plans will be shared with the association as soon as possible. We are very lucky to have a strong and capable management team in place, who will be well supported to step into my role while I am away.

Unfortunately, one of our educators, Sabrina Guse, has given notice that she will be leaving us. Sabrina has been building a small business and needs more time to focus on her business due to its growth and success. We are so very proud of Sabrina and the business she has created that supports OSHC services in achieving sustainability targets and education. We will certainly stay in touch and hope to host her at our service in the future for PD and incursion opportunities. Wishing Sabrina all the best on her journey as a small business owner!

Early Childhood Education and Care Regulatory Authority - Assessment and Rating

In this last month, the OSHC service had a full assessment and rating review from Authorised Officers of the Early Childhood Education and Care Regulatory Authority (Department of Education). The review encompassed all areas of our operation and was spread across three days with two officers attending. Officers attended the service for three sessions to observe practice and interact with educators. The officers then met with the management team over three 2.5 hour sessions where all areas of our program and practice were discussed and evidence was sited. Before the officers came to the service, we had to submit our Quality Improvement Plan (attached as Appendix B) which outlines all 7 quality areas and how we demonstrate exceeding practice throughout these quality areas. This document is a moment in time look at what we do well and what goals we have for continuous improvement. It's a very big document, but if you're interested in having a read through, I recommend reading the exceeding themes in each quality area.

We are very proud of the quality service we run here at Bulimba OSHC and the experience was very positive as we were able to celebrate this practice with the officers. We are now in the stage of waiting for the draft report to be given to us in the next 2-4 weeks.

For further information about the process, I have attached a link below.

Professional Development / Sustainability Audit and Staff PD

We have received the attached quote from Sabrina at EnviroMentoring to conduct a Sustainability Health Check with the educators and management team to identify current strengths and barriers to increasing our sustainable practices. Following the Health Check service, Sabrina will then run a professional development in-service training for the team to further embed knowledge and practices around sustainability. If approved, we would like to offer this training for the staff by the end of Term 2.

[Motion: to approve the attached quote for payment of \\$650 to EnviroMentoring for Professional Development and sustainability health check service](#)

Measuring Success/Barriers for Strategic Plan

It was suggested at the last P&C meeting that we give snapshot updates on our progress against the identified goals and strategic objectives set within the 2024 Strategic Plan. I will report on this every quarter at the final P&C meeting of the term. Reporting each term will allow for more detailed information on the progress, barriers and enablers of each strategic objective.

Food Services Report

Food Safety Annual Review

Ka Wai and I are in the process of reviewing and updating the Food Safety Plan for 2024. As a P&C run food service, we are not required to a food safety plan in place. We do this however, to ensure best practice procedures for health and safety of the children and staff. Ka Wai and Stacey are also trained Food Safety Supervisors – a qualification which gives them the knowledge to ensure they are following the food safety plan and implementing high quality food safety practices.

Menu Items

Ka Wai has put a couple of items onto additional days to try to boost sales on those days and in response to customer feedback. Toasties have been added to an additional day on Thursday and beef sausage rolls are now available on ... as well as pork sausage rolls. We always aim to balance customer feedback with operational viability to ensure we are striking the best balance between for a great experience and profitable service for the school.

Allergy/Anaphylaxis Information

When we introduced the Qkr! ordering platform, we encountered some difficulties with ensuring parents supplied the vital information to the tuckshop staff around their children's allergy/anaphylaxis details. At the time, we approached the school administration team to see if we could have this information shared to ensure an additional layer of risk mitigation. At the time, the school advised that sharing this information would not be possible unless all families gave consent. It was then discussed that this consent may be able to be obtained upon enrolment/re-enrolment. We would like to re visit this discussion with the school admin team to see how this could be made possible in the future. Our team do the very best they can, with the information they receive, but sometimes parents forget to add it in, or accidentally order the wrong item and we have had a very close near miss this last week.

Term 2 Volunteer Roster

Below is the Term 1 volunteer roster which has been circulated to the parent reps already. A big thanks to Janelle, as always, for her help with organising information dissemination to reps. As always, volunteers are most needed on Fridays between 9am and 11am but are welcomed at any time/day. You can sign up below, via the sign-up zone link.

Week	Class
Week 1	3HB
Week 2	3L
Week 3	3WB
Week 4	3S
Week 5	All year 3
Week 6	All prep
Week 7	Prep C

Week 8	Prep J
Week 9	Prep L
Week 10	Prep Y

<https://signup.zone/smart-bites>

Appendix

Appendix A – OSHC Fee Comparison Table 2024

Appendix B – OSHC Quality Improvement Plan 2024

Appendix C – EnviroMentoring Quote for Professional Development/Training

Motion: to approve the proposed fee increase for OSHC fees, effective July 1, 2024. After a discussion, more investigation is needed for the OSHC fee increase on the amount and when it will start. This is to be an out of meeting motion when this investigation is complete.

Motion to approve the attached quote for payment of \$650 to EnviroMentoring for Professional Development and sustainability health check service.

Proposed: Jasmine Reynolds **Seconded:** Bonny-Lee Adamczyk

MOTION WAS CARRIED

Motion to accept the Business Unit Reports

Proposed: Bonny-Lee Adamczyk

Seconded: Jasmine Reynolds

MOTION WAS CARRIED

ITEM 9

Other Working Groups

Swim Club- start back Term 4

Year 6 Graduation - parent Reps and Graduation Working Group to be sent P&C form.

Fundraising- Michelle to look into starting

Stingers (Music Band) to have own working group

Principal's Report to P&C May 2024

1. Annual Implementation Plan

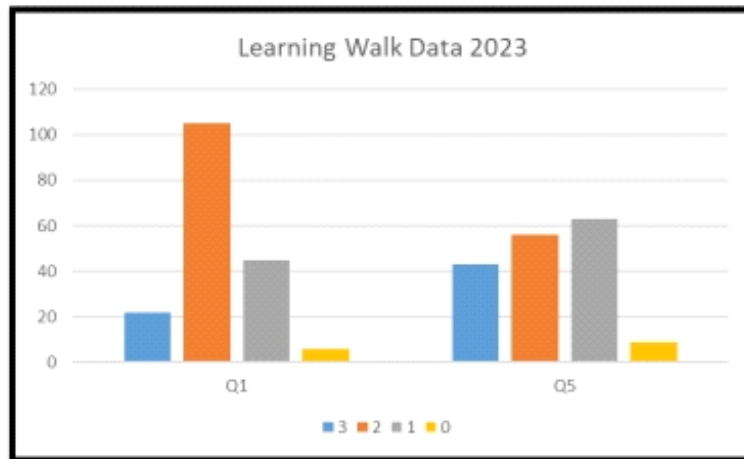
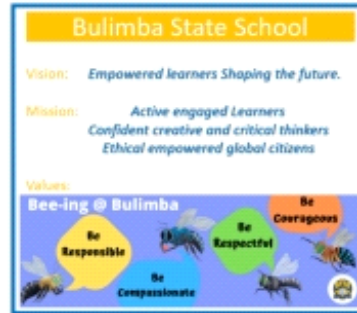
Our 2024 AIP (Annual Implementation Plan) is well and truly being enacted and drives our work. Leaders, teachers, teacher aides and other school staff frequently refer to this plan to monitor our progress and guide our next steps.

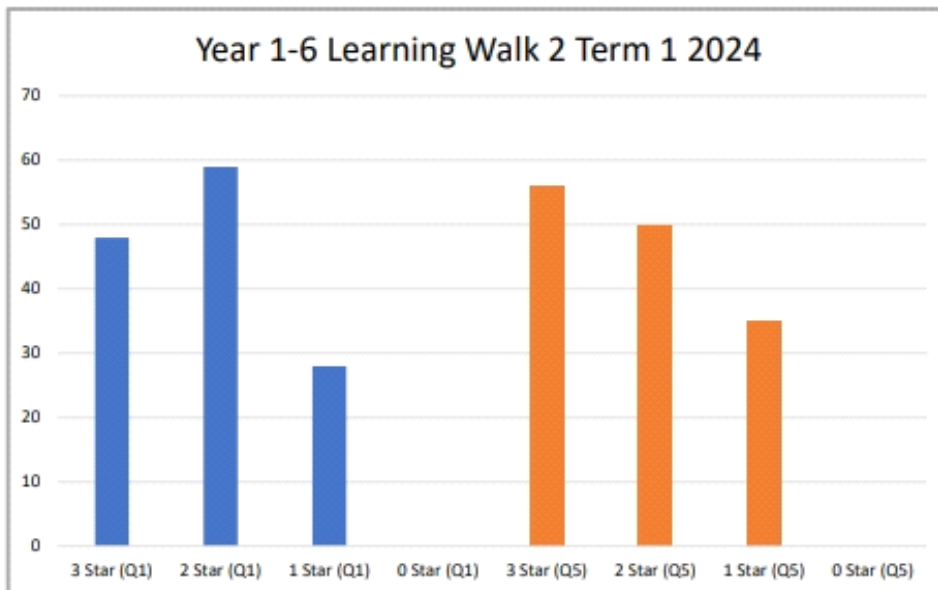
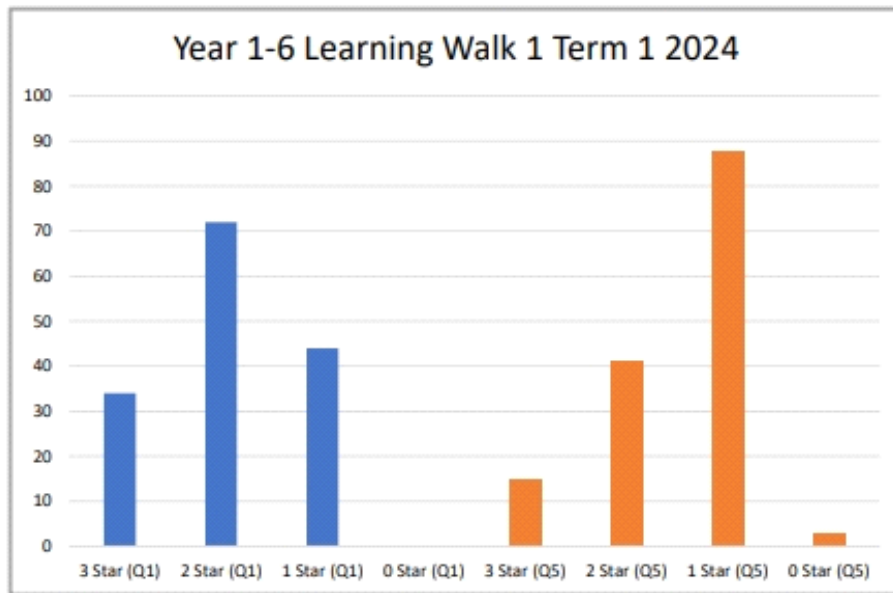
This year, our plan has two strategic priorities including:

- 1) Empowering students to be actively engaged in learning.
- 2) Improve student achievement in English.

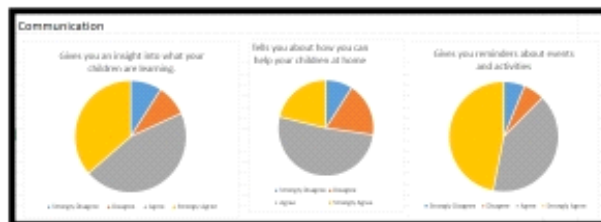
Since our last meeting, the following progress has been made:

- PLTs (Professional Learning Teams) have been conducted in all year levels, including specialist teachers and inclusion staff. PLTs are designed to provide opportunities for teaching teams to come together for 1 hour each week to discuss critical aspects of curriculum teaching and learning. There has been a significant and measurable, both qualitative and quantitative, impact on curriculum implementation, implementation of highly effective pedagogical practices, monitoring student progress throughout the unit and student active engagement in learning.
- The guide to clarity had been enacted and all classrooms, including specialist classrooms have learning walls which make learning visible for students.
- Learning walks have been conducted in all year levels from Prep to year 6 and in specialist lessons, data has been tracked and has shown significant improvement in student responses to questions about learning. Our specific inquiry questions and focus in Term 1 was: Do students know what they are learning and why they are learning it? (Question 1) And, Do students know where they can go for help and how do they use this help? (Question 5)

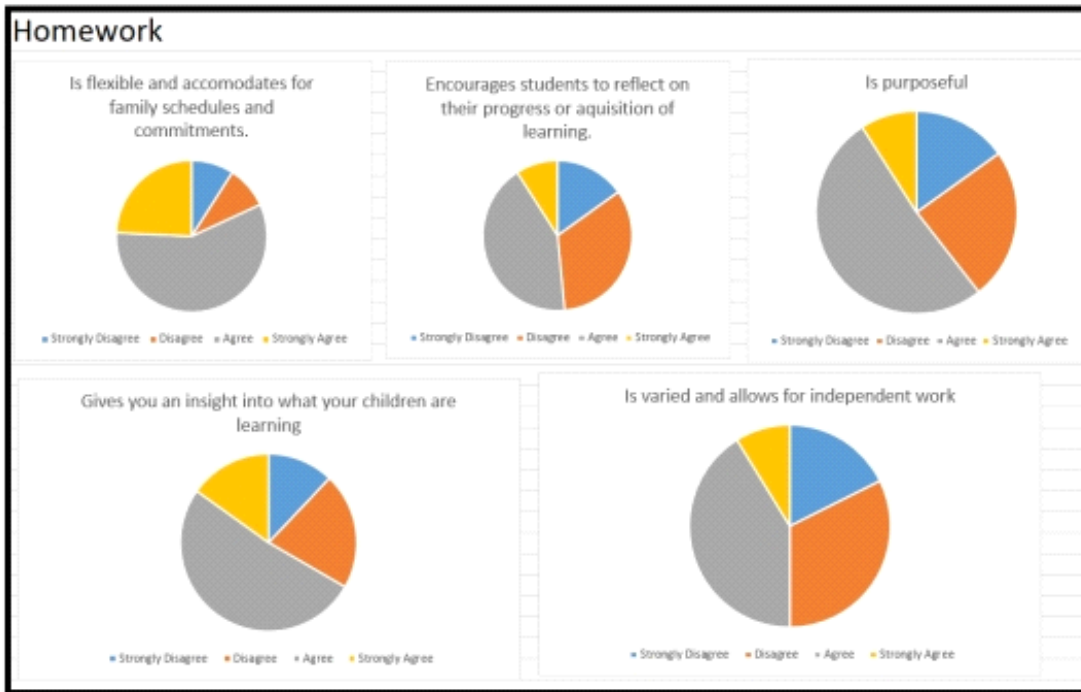




- Class newsletters have become more consistent and survey results have been collected from the community.



- Homework has been refined and further aligned to recommendations gathered in our whole school inquiry, conducted last year and survey results have been collected from the community.



- Bulimba State School has become involved in a collaborative learning community within the metropolitan south region designed to improve our knowledge and understanding about implementing a whole school approach to pedagogy, focussed on high impact pedagogies. We have also embarked on a self-selected network with two schools from another region around progressing our AIP and involving leaders and teachers.
- All staff have engaged in professional learning; professional learning goals and our professional learning schedule is designed to meet the needs of our staff as well as aligned to system priorities.
- Lighthouse practices have been shared across the school and teachers have had opportunities to visit other classrooms to see best practice.
- Data conversations occur regularly in PLTs and teachers have engaged in 1:1 data discussion with the principal and deputy principals.
- All teachers from Prep to year 2 and some in year 3 are now trained in 'Sounds Write', the gold standard approach to implementing synthetic phonics.

Our priorities for this term are focused on deepening our understanding of impactful practice to improve student learning, continuing to make learning visible for our students and increasing our students' capability to understand what is next for them in their learning and where they can go for help.

We look forward to sharing our progress with you as the year progresses.

2. Facilities Upgrade

- 1) The A block upgrade project has been completed. Ongoing work is 'extra' and includes painting of the lower floor of the building which was not initially included in the scope of works. Credit to Kristal Lewis who has advocated so strongly for our school in securing additional funding to have this work complete. Three classes have moved back into A block, along with our lovely community liaison officer Janelle Clarke. Work on the top floor of A block ceilings is due to be complete by the end of the year.

- 2) The internal upgrade of the pool has been completed by Sensus. Outstanding Sensus work includes fencing an area between the pool and the grandstand for safety. This was due to be completed some weeks ago and is being followed up. The first stage of the internal renovation of the pool has been completed including grinding, removal of paint, re-stitching. We are now waiting on 4 days with 0 chance of rain to complete the painting of the internal surface of the pool. We are waiting to hear from regional facilities with regard to replacing of the handrails and ladders as these were not able to be salvaged due to rust.
- 3) The school is currently updating our SSIP (State School Infrastructure Plan) to identify future needs and priorities.
- 4) A teaching and learning HUB for staff professional development and collaboration is being established in the lower classroom of B block. This space will provide a purpose built environment for our staff.
- 5) Toilet beautification project. We are looking forward to sharing plans with our community for our toilet beautification project in C block. This will be dependent on fundraising income and contributions from the P&C.

3. Parking and pedestrian access

Parking in and around our school is challenging. There has been an increase in the number of times police are present to move cars along who wait in the stop-drop-go areas for too long. One of the most significant impacts to the free flow of traffic during busy times are cars that park in the stop-drop-go zone and we ask for the cooperation of our community to refrain from engaging in this practice.

There is no longer pedestrian access through gate 1 and parents, carers and students are requested to only use the pedestrian access gate on Wentworth parade if entering our school through this area

4. Parent communication about learning and student progress

Following consultation with our school staff, P&C executive and the school council the following changes will be made to our processes:

- 1) Report Cards will be issued on Qparent Wednesday 10th of July and emailed on Friday 12th July.
- 2) The second and final parent teacher interview will be offered around week 3-4 (date TBC) and will be held on 1 night, in the hall with each parent having a designated time.
- 3) An open classroom event will be held in Term 4 where parents will be able to visit their child's classroom and hear directly from their children what they are learning.

Parent and carers are welcome to contact their child's teacher if they have any specific concerns or question at anytime throughout the year.

These changes are being communicated via the school newsletter.

5. Prep Transitions and Early Learning Networks

Prep transitions have already commenced and our in-catchment list has approximately 70 students, with 30 students on our wait list. Interviews have commenced and our first 'Welcome to Bulimba' morning tea was held this week.

Our first early learning network was conducted last week where 15 local early childhood providers were invited to our school for afternoon tea. This was an extremely successful afternoon to provide the education team of the Bulimba community an opportunity to connect to discuss how we can improve transitions to 'big school'.

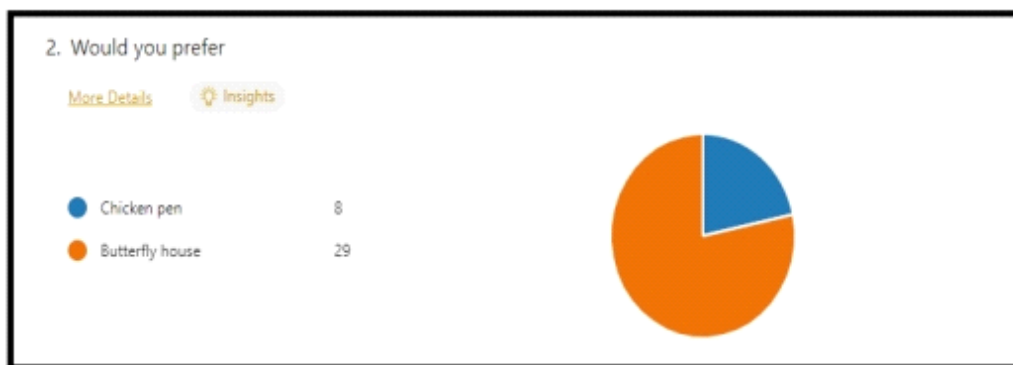
More of these events will occur throughout the year.

6. Uniform Policy

The school currently has a number of uniforms available for purchase which are presenting challenges for supply. A new uniform policy is under development to reduce options and ensure our uniform remains cost effective and manageable for our families.

7. Butterfly house vs Chicken Coup

It has been a while since Bulimba SS has had chickens in the chicken coup and we wish to consult with regard to the possibility of changing this space into a butterfly house and wellbeing space. The space would be large enough that a whole class could fit within the structure and would require less maintenance, is more connected with the curriculum and attract less pests. A survey has been sent to our staff in regard to this with the following results. We anticipate that this space would be of benefit to OSHC also. The development of this area would be dependent on P&C funding and grant income. We are seeking feedback and input from the community with regard to this plan.



8. Teacher professional learning grant

We have been working with the P&C executive around providing an opportunity for our teachers to apply for a P&C funded grant for professional learning. These grants would be \$500 in value and allow teachers the opportunity to pursue professional learning in an area of interest. It is anticipated that teachers will use this grant to offset the cost of being accredited as a Highly Accomplished or Lead Teacher.

9. Non-split lunches

Next term, our school will trial providing non-split lunches. This means that all children will be in classrooms learning, and then out playing at the same time across the school.

Operational considerations:

- More areas will be open, more clubs will be offered
- More teachers on duty
- Students will eat for 15 mins at first break, then play for 25 mins (upper phase using the oval spaces)
- Students will play for 30 mins at second break, then eat for 10 mins (lower phase using oval spaces)

Benefits:

- Fewer transitions
- Increase instruction time to the recommended instruction time per week
- Lower phase access to library, clubs and other activities not provided currently
- Upper phase access to more clubs and engagement opportunities
- Specialist lessons eg Art, Digital and design technologies, swimming operate for 1 hour, rather than 30 mins providing more time for engagement.
- Equitable allocation of resources, support and intervention during learning.

10.School overview

Current Enrolment Summary

13/02/24	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
Full Time	75	85	88	97	125	80	113	663

Bulimba Prep Expression of Interest

2025	105 (73 in catchment)	2026	15	2027	4
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11.School Financial Position

Bulimba State School Financial Position as at 8/05/2024		
Description	Amount	Detail
Provisions	\$ 247,445.00	Savings at bank for future planning
Global Trading	\$ 11,482.42	School activities e.g. Camps, Excursions
Representative Sport	\$ 19,014.41	Lytton District funds managed by school
Non-Curricula	\$ 9,688.98	Student Council
TOTAL Funds Available to School	\$ 569,872.11	General Expenditure excluding provisions
TOTAL Funds at Bank	\$ 836,351.52	Total Funds at bank
DGR Building Fund	\$ 21,660.89	Tax deductible Building Fund
DGR Library Fund	\$ 2,196.54	Tax deductible Library Fund
Debtors		
Receivables - Students	\$ 43,128.76	Outstanding invoices (Fees etc only recently billed)
Receivables - Others	-\$ 235.77	Outstanding invoices – Schools or Customers
The school accounts are solvent. The school has more money at bank than what it owes.		

Budget Overview Report

Bulimba State School - (0017)

Report Date: 08-May-2024 11:06 AM

Budget Quarter 2

Period: 202405 | Cost Centre: % | Cost Centre Manager: %

User: King, Nicole (001700122995)



	Year to Date			Annual			Original Budget
	Actual	Budget	Variance Comment	Budget	Variance Comment		
Opening Balance	-701,398	-701,398	0	-701,398	0		-701,398
Revenue	-619,617	-663,196	-43,579 Under Budget	-1,137,827	-518,210 Under Budget		-1,045,709
Expense	495,890	838,043	342,153 Under Budget	1,591,780	1,095,890 Under Budget		1,499,944
Global Trading Activities	-11,482	0	11,482 In Surplus	0	11,482 In Surplus		0
Representative Sports	-19,254	0	19,254 In Surplus	0	19,254 In Surplus		0
Administered Clusters	0	0	0	0	0		0
Non-Curricula Activities	-10,684	0	10,684 In Surplus	0	10,684 In Surplus		0
Balance of Operating Funds	-866,546	-526,551	339,994	-247,445	-619,100		-247,163
Provision	0	0	0	247,445	247,445		247,163
Balance of Funds Available	-866,546	-526,551	339,995	0	866,546		0
<i>Memofigure: System Cost Centres (Not included in above totals)</i>	0	0	0	0	0		0

Transactions have occurred in System Cost Centres. Validate that the transactions are correct

Balance Sheet Summary Report

Bulimba State School - (0017)

Period 202405 as at
08-May-2024 11:06 AM



<i>Account Group</i>	<i>Account</i>	<i>Account Description</i>	<i>Amount</i>
ASSETS			
	101201	General Bank Account	836,331.52
	101202	DGR Bank Account - Building Fund	21,660.89
	101204	DGR Bank Account - Library Fund	2,136.54
	104001	Receivables - Students	43,128.76
	104002	Receivables - Other	-235.77
	109001	GST Input Credit Control	670.42
	109003	GST Clearing	7,474.42
	115015	Credit Card Balance Sheet Account Staff	6,452.08
	136001	Prepaid Expenses	1,000.00
	162001	Plant & Equipment	1,192,103.11
	172001	Plant & Equipment - Accum Depr	-1,191,604.02
			<hr/>
			919,117.95
LIABILITIES			
	200003	CBA/MCC Control Account (MCC)	-6,452.08
	205501	GST - Revenue Control	-149.89
	216801	Security Deposits	-600.00
			<hr/>
			-7,201.97
		Net Assets/(Liabilities)	<hr/>
			911,915.98
EQUITY			
	340001	Accumulated Surplus/Deficit	-701,217.67
	400000-599999	SURPLUS/DEFICIT FOR YEAR	-210,698.31
			<hr/>
			-911,915.98

Possible items for discussion from the principal's report at the P&C meeting are:

1) School uniforms and policy update

Look into purchasing performance shirt, Blazer for excursions, and new sport singlets for students that are represent Bulimba State School at diffent event. Investigate if it will be a family or school cost. Investigate uniform source/Seller. Removing some of the uniform pieces to make school more cohesive. Remove prep's yellow hats and change the design of current hat.

2) Change to parent teacher interviews in semester 2.

3) Butterfly house vs Chicken Coup

*Look in to grant for "wellbeing space"
Butterfly house/wellbeing space was a strong winner. Easier to maintain as chickens can be hard to look after during holidays.*

Motion to accept the Principal's report

Proposed: Sally Roebuck

Seconded: Ross Jackson

MOTION WAS CARRIED

ITEM 11 **Motions on Notice**

ITEM 12 **General Business**

ITEM 13 **APPLICATIONS FOR MEMBERSHIP**

none

ITEM 15 **Next Meeting**

18th June 6:00PM Location TBA

Meeting Closed at 8.19AM