



**MINUTES FOR THE GENERAL MEETING OF PARENTS AND CITIZENS ASSOCIATION  
OF BULIMBA STATE SCHOOL 6PM TUESDAY 20<sup>th</sup> FEBRUARY 2024**

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**Present:** Bonny-Lee Adamczyk, Michelle Neville, Rosie Callinan, Sally Roebuck, Taria Somers, Kristina Walker, Kristy Hammond, Jasmine Reynolds, Nicole Hurley, Janelle Lynch, Sue Filips, Nicole King, Ross Jackson. Via Zoom Sacha Guse, Mel Phillips.

**Apologies:** Monique Turnbull.

**ITEM 1 Introduction, Apologies and Welcome**

The President opened the meeting at 6.04PM. Introductions were conducted of all present.

**ITEM 2 Confirmation of the Minutes of the Previous General Meeting**

The Minutes of the previous meeting were circulated prior to the meeting

*Motion to accept the minutes of the previous meeting as true and accurate*

**Proposed:** Jasmine Reynolds

**Seconded:** Sally Roebuck

**MOTION WAS CARRIED**

**ITEM 3 Business Arising from the minutes of the previous General Meeting**

None

**ITEM 4 Correspondence Report**

Enquiry about Executive Officers roles – expanded further in President's report

HR Support subscription – was renewed

Marsh Insurance Renewal – including director insurance (AIG)

Mother's Day Fundraising – need to start ordering

*Motion to accept the Correspondence Report*

**Proposed:** Bonny-Lee Adamczyk

**Seconded:** Jasmine Reynolds

**MOTION WAS CARRIED**

**ITEM 5 Business Arising from the Correspondence**

None

**ITEM 6      Table Executive Committee's Decisions**

None

**ITEM 7      Treasurer's Report and Financial Statement, and any business arising from the Treasurer's report and financial statement**

Tabled by Treasurer taken as read.

Easter Movie to go ahead after cancelled Christmas movie night. Southside Eagles to provide Projection.

Will get a list of available movies.

Working on Events list of dates

Will need a motion for Mother Day Stall spend as it has not satisfied the 7 days requirement for outside the approved budget spending. \$6,000 will be needed to start purchasing. Will require out of Meeting Motion to approve spending.

Can be done with all other fundraising budgets.

Grant writers, Is current grant writer happy to continue?

Question about ticket holders of last year's Movie Night that are no longer at the school.

Very minimal amount in refunds transacted.

**ACTION** to have a comprehensive P&C and School calendar

*Motion to spend \$2,250 on Movie Night Easter Event*

**Proposed:** Sally Roebuck

**Seconded:** Taria Somers

**MOTION WAS CARRIED**

*Motion to approve the Treasurer's Report*

**Proposed:** Bonny-Lee Adamczyk

**Seconded:** Taria Somers

**MOTION WAS CARRIED**

**ITEM 8      Business Unit reports and financial statements and any business arising from the business unit reports and financial statements**

Tabled by Operations Manager.

Needing to hire more staff due to growth in numbers – do not want to turn kids away. Good numbers in Prep.

Staff Development – Australian Childhood Foundation – Zoom – interested parties can attend.

Smart Bites survey – underwhelming response. Can parent rep meeting have a discussion about Smart Bites. Perhaps a Facebook poll. Careful of under 8's day and Prep Tuckshop volunteer roster.

**Policy changes** – Proposed changes were circulated

*Motion to accept changes in policy as outlined and endorse the 2024 Policy and Procedure Manual.*

**Proposed:** Bonny-Lee Adamczyk

**Seconded:** Michelle Neville

**MOTION WAS CARRIED**

*Motion to accept the Business Unit Reports*

**Proposed:** Taria Somers

**Seconded:** Kristina Walker

**MOTION WAS CARRIED**

**ITEM 9****Sub Committee Reports**

Swim Club – tabled by President  
 At Morningside State School  
 Need to vote in almost a whole new subcommittee. Need a Chair and Secretary.

Would like to see the formation of a Jazz Band/ Music Subcommittee that can focus fundraising that benefits both the school and the bands.

*Motion to accept the Subcommittee reports*

**Proposed:** Sally Roebuck

**Seconded:** Kristina Walker

**MOTION WAS CARRIED**

**ITEM 10****Other Working Groups**

Look at formation of Fundraising Working Group

**ITEM 11****Principal's Report**

Tabled by Principal at the meeting.

Will circulate after.

A Block nearing completion. Some Classes able to move back soon. The community Liaison officer about to have room back soon. Thank you for everyone's patience.

Krystal has applied through the government to have the pool resurfaced.

Council have been targeting the area for revenue raising fines.

Member mentioned a recent situation with queuing cars in Thorpe street. Which can block traffic in all directions and it comes to a standstill. Small pockets of parent community displaying unacceptable behaviour regarding traffic and the local area.

School strategy to encourage walking to school.

Question related to staff parking because there appears to be none on site. Answer – Staff who park in the area have to find parking on the surrounding streets.

Encourage use of names on sun visors when using Stop, Drop Go.

Qparent – has been fully implemented – paperless.

School wish list included.

Excursion and Incursion prices for the year to be approved.

This Year term 4 is an 11week term. The school will be operating like week 10 is the last week.

Graduation will be week 10 etc. Teachers and students will still be at school but everything will have been finalised by week10.

Question related to resources – what there a particular ask for the electronic equipment. The School would like to purchase more laptops. There is a severe lack of hardware to increase the skills of students particularly in year 6.

*Motion to accept the Principal's report*

**Proposed:** Michelle Neville

**Seconded:** Taria Somers

**MOTION WAS CARRIED**

**ITEM 12**      **President's Report**

President tabled report.

Thank you to fundraising helpers for 2023. Would like to have more assistance on these events this year to prevent any burnout of volunteers.

Congratulations to OSHC for working around the constraints of A Block and Pool renovations through holiday period.

Would like to bolster membership to the association and to publish the events calendar early so the community can prepare. To get mor assistance for events.

We are hoping to get members with a skill set that can advance our abilities to fund raise and to do things like grant writing. Hoping members of the community can register their interest in events.

Suggestion for Bonny to do a video for the newsletter.

Question from member regarding membership numbers. Guess at approx. 40. Has decreased over the years. New members no longer have to attend a meeting to be accepted.

*Motion to accept the President's report*

**Proposed:** Kristina Walker

**Seconded:** Michelle Neville

**MOTION WAS CARRIED**

**ITEM 13**      **Motions on Notice**

**ITEM 14**      **General Business**

**ITEM 15**      **APPLICATIONS FOR MEMBERSHIP**

*Motion to approve the membership applications for the following.*

Ross Jackson and Amy Mitchel

**Proposed:** Kristina Walker

**Seconded:** Jasmine Reynolds

**MOTION WAS CARRIED**

**ITEM 16**      **Next Meeting**

**19<sup>th</sup> March 2024 AGM 6pm**

Followed by General Meeting

Meeting Closed at 7.25PM